



Order of the Arrow Central Region Section 4A

Attached please find information for Arrowmen in Section C4A that are interested in running for a section officer position. Please make extra copies as needed.

This form has been developed to aid an Arrowman in the approval process to run for a section office, as well as provide a description of the duties and expectations.

- **THE PURPOSE OF THE SECTION IS TO SUPPORT THE LODGE.** Therefore, if an Arrowman is needed by his lodge, in a critical position, he should stay with the lodge rather than helping out at the Section level. Just as a Boy Scout Troop should come before the Lodge, so too the Lodge comes before the Section.
- All Officers must be under 21 years of age for the entire term of office.
- If an Arrowman runs for office, he must be prepared to fulfill the office. Several times in the past years there have been officers that have not fulfilled their duties because they were too busy with other activities, could not find transportation, went away to college, etc. The year is too short to allow this to happen. PLEASE DO NOT COMPLETE THE FORM IF YOU HAVE QUESTIONS AND CONCERNS ABOUT FULLFILLING THE DUTIES WITHOUR TALKING TO THE LODGE ADVISOR AND SECTION ADVISOR.
- If an Arrowman has not been an active part of the Council of Chiefs (COC), running for Section Chief or Vice Chief is not helpful to the Section or to the Lodges. Section Secretary would be a better choice.
- Do not run for Section Chief, if you are interested in another position. While this may be the normal political wisdom, it is NOT helpful to the Section or to the young man in the long run. Please discuss this with the Section Advisor.

Please remember that all candidates MUST have the signature of his council's Scout Executive or designee. ALL FORMS, WITH APPROPRIATE SIGNATURES, MUST BE RECEIVED BY THE SECTION ADVISOR ON FRIDAY NIGHT AT THE START OF THE CONCLAVE. LATE FORMS WILL NOT BE ACCEPTED.

These candidate forms will be accepted at any COC meeting prior to the conclave or thru the mail.



Central Region Section 4A **OFFICER RESPONSIBILITIES**

ATTENDANCE

- Officers of Section C4A are required to attend all Council of Chiefs meetings, officer meetings, the annual section conclave, the Central Region Section Officers Seminar and the National Order of the Arrow Conference (if applicable).
- The Section Chief is expected to attend the annual Order of the Arrow Planning Meeting in December.
- Officers are encouraged to attend the as many functions of the C4A Lodges as possible during the year. These are opportunities to strengthen the bonds between the lodges within the section.
- Officers are expected to remain active in their home troop and/or crew.
- Officers must be able to provide their own transportation to all events.

UNIFORMING

- Officers of Section C4A are required to be in proper, clean Scout uniform whenever representing the Section and/or Order of the Arrow.
- Since the Order of the Arrow is a unit of the Boy Scout division, officers are expected to wear the tan Scout shirt and olive green Scout pants or Scout shorts of the **Boy Scout Supply Division**, regardless of their personal unit registration.
- Uniform patches must be placed correctly according to the Scout handbook

DUTIES

- Most duties are found in the Field Operations Guide (FOG); a copy of this can be found at the National Order of the Arrow website www.oa-bsa.org . Specific duties may be assigned by either the Section Chief or the Council of Chiefs throughout the year.
- All officers are expected to communicate with the Section Advisor on a weekly basis throughout the program year.
- Officers are expected to stay within their budget, and to submit payment requisitions to the Section Professional Advisor in a timely manner.

COMMITMENT

- Being a Section officer is a huge commitment. It involves a significant amount of time, energy and travel to perform the duties of the job.
- *Scouting activities are secondary to family, church and school responsibilities.*
- Therefore, if your present responsibilities are time demanding (e.g.: sports teams at school, difficult school classes, heavy family responsibilities, etc.) then you need to re-think where the OA fits in to your life **before deciding to run for section office.**
- The Section Chief of Section C4A may not serve simultaneously as a Lodge Chief. Therefore, if you have any intention of running for Lodge chief, please discuss this with your Lodge Advisor and decide whether you can best serve the OA at this time in the Lodge or in the Section.



Central Region Section 4A OFFICER NOMINATION FORM

Name _____ Lodge Name/No. _____

Address _____ Phone () _____

_____ Email _____

School & Year _____ Birth date ____ / ____ / ____

Scouting Rank _____ OA Rank O B V

Conclaves Attended _____ NOACs Attended _____

Section Office Seeking: Section Chief Section Vice-Chief Section Secretary

OA positions held (chapter, lodge, section)

Current position in Scouting (other than OA)

Current Unit and Position _____

Reason for wanting to be a Section C4A officer

I understand the obligations of being a Section C4A officer. I agree to take an active leadership role if elected, and to fulfill my assigned responsibilities fully and in a timely manner.

Arrowman's Signature _____ Date ____ / ____ / ____

Parent's Signature _____ Date ____ / ____ / ____

I have discussed the obligations with the candidate and believe he fully understands them and will be a positive influence upon the program and the youth of the Order of the Arrow and Scouting in general.

Lodge Advisor Signature _____ Date ____ / ____ / ____

I endorse the candidacy of this youth from my council. I believe he will be a positive influence upon the Scouting program.

Scout Executive Signature _____ Date ____ / ____ / ____

This form must be submitted to the Section C4A Advisor or his designee on or before midnight on Friday of the annual Section C4A conclave.